

COLD HIGHAM PARISH COUNCIL

Postal Address: 12 Berry Lane, Wootton, NN4 6JX

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All Councillors are summoned to attend the Annual Meeting of Cold Higham Parish Council of Cold Higham Parish Council to be held at Cold Higham Parish Hall on **Thursday 13 March 2025 at 6.00 pm.**

AGENDA

1. Welcome and apologies to be accepted.
2. Declarations of Interest.
3. Approval and Signature of the minutes of the Meeting of the Parish Council Thursday 14 January 2025.
4. Matters Arising:
5. Correspondence to agree action where needed.
 - a. Northamptonshire Climate & Nature Action Survey
 - b. WNC, Annual Parish Satisfaction Survey.
 - c. Letter from Northamptonshire Police, Fire & Crime Commissioner, Danielle Stone.
 - d. WNC, have your say on the One West Northamptonshire Plan before 20 February 2025!
6. Public Session.
7. Local Election and Parish Councillor Vacancies update.
8. Planning Matters.
 - a. DHL Inquiry.
 - b. Planning applications received for comment:

Application Number	Location	Proposal
2025/0381/LBC	The Shieling 21 Manor Road Grimscote NN12 8LN	Listed building consent to replace single glazed wooden windows and doors in extension

9. Open Spaces.
 - a. Parish Paths Warden Scheme Relaunch.
 - b. Litter Pick – update.
10. Churchyard update.
 - a. Closed Churchyard – update from Clerk.
11. Cemetery
 - a. Cemetery working group - report to Council.
 - b. Holly Tree stump removal works update.
12. Resolve to approve the grass mowing and verge maintenance contractors for 2025 season.
13. Resolve to contribute towards the cost of “Around Pattishall” newsletter administered by Pattishall Parish Council for the local community.
14. Mobile Speeding Camera Project: -
 - a. Update report.
 - b. The Council to decide on a preferred speed camera solution and location and consider quotations.
 - c. The Council to allocate Council funding and support an application for grant funding towards the cost of the camera project.
15. Finance & Admin.
 - a. Approve bank reconciliation 28 February 2025 - separate paper circulated.
 - b. To receive receipts 10.02.2025 HMRC VAT refund £1,208.25 and approve payments:

MOP	Payee	Purpose	VAT		Powers
BP	G Greaves	Clerks February 2025 Salary		£354.27	Local Government (Financial Provisions) Act 1963 s5
BP	HMRC	Clerks February 2025 PAYE		£88.60	Local Government (Financial Provisions) Act 1963 s5
BP	Maurice Fitch Tree Works Ltd.,	Holly Stump works invoice number 11130	£130.00	£780.00	Open spaces Act 1906 as 9 & 10 & Public Health act 1987s164
BP	Nigel Blackwell Garden Services	Cemetery Hedge invoice 1622	£62.00	£372.00	Open spaces Act 1906 as 9 & 10 & Public Health act 1987s164

BP	Northants CALC	Training Course invoice 4150	£7.00	£35.00	Local Government (Financial Provisions) Act 1963 s5
DD	Yu Energy	Electricity supply inv 02308622	£2.22	£46.61	Highways 1980 Act.
DD	Yu Energy	Electricity supply inv 02308621	£0.78	£16.41	Highways 1980 Act.
BP	G Greaves	Clerks March 2025 Salary		£354.27	Local Government (Financial Provisions) Act 1963 s5
BP	HMRC	Clerks March 2025 PAYE		£88.60	Local Government (Financial Provisions) Act 1963 s5
BP	G Greaves	Clerks Expenses March 2025 Mileage £8.10 Oct-Mar Clerks Home working allowance £75.00		£83.10	Local Government (Financial Provisions) Act 1963 s5
BP	Barbara Osborne	Payroll Services invoice 7946		70.50	Local Government (Financial Provisions) Act 1963 s5
DD	Yu Energy	Electricity supply inv 02388695	£0.70	£14.64	Highways 1980 Act.
DD	Yu Energy	Electricity supply inv 02388696	£1.92	£40.37	Highways 1980 Act.
BP	UTB	February & March 2025 service change		£12.00	Local Government (Financial Provisions) Act 1963 s5
DD	ICO	Data Protection Fee		£47.00	Local Government (Financial Provisions) Act 1963 s5

16. Resolve to approve the updated Financial Regulations.

17. VE Day 80th Anniversary – Cllr Carter to update.

18. Councillor Reports & Training Requests.

19. Clerks' availability – Council to note Clerk's Annual Leave 24 – 31 March 2025.

20. Confirm date of the Annual Parish Meeting followed by the Annual Meeting of the Parish Council Thursday 15 May 2025, 6pm.

21. Confirm provisional dates of meeting for 2025: 19 June, 17 July, 18 September, 16 October, 20 November, 15 January 2026, 19 March.

22. Close.

Signed: *G Greaves*

Date: 6 March 2025