

COLD HIGHAM PARISH COUNCIL

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Minutes of the Meeting of Cold Higham Parish Council held in the Cold Higham Parish Hall on Thursday 16 June 2022, 7.30 pm.

Present: Cllr K Attenborough, Chairman
Cllr D Carter
Cllr N Forster
Cllr K Hurford
Cllr J Kimbell
Cllr E Slinn

Gillian Greaves, Clerk

1. Welcome. The Chairman opened the meeting and thanked everyone for attending.
2. Apologies to be accepted. Apologies received from Cllr Everest Hayes due to work commitments. The Council **Resolved** to accept all apologies.
3. Declarations of Interest. None made.
4. Reports from District Councillors. None received.
5. Public Session. None present.
6. Approval and Signature of the minutes of the Annual Meeting of the Parish Council 19 May 2022. The Chairman proposed the minutes as a correct record of the meeting, seconded by Cllr Carter, approved, and signed by the Chairman.
7. Matters Arising: None.
8. Correspondence to agree action where needed. None.
9. Cold Higham Village Hall 150th Anniversary and The Queen's Platinum Jubilee 2-4 June 2022 report. The Chairman reported that the Jubilee Celebrations had been well attended and a huge success. There had been a range of events across the bank holiday including firework display, cinema showing "Grease", afternoon tea party with jazz band and party games and a historical display. The Chairman expressed the Council's thanks to Chloe Nickless, the Parish Hall Committee, Cllr Everest Hayes & Sainsburys and the Lottery Fund for their contributions towards a very enjoyable and successful event.
10. Open Spaces
 - a. Fallen wall on Mill Lane update. The fallen wall has been cleared and the bricks put on to a pallet. The Council decided to remove the item from future agendas.
11. Churchyard/Cemetery
 - a. Unsafe Gravestone update – Cllr Forster reported that the work to resolve the unsafe gravestone is still ongoing, but the gravestone is not considered to be a risk to passers-by.
12. Approve Northants CALC Membership & Subscription for 2022-23. Deferred, Clerk to contact NCALC to establish when invoice is due to be received for payment.
13. Approve Northants CALC as the Data Protection Office for the Council for 2022-23. Awaiting invoice, remove from future agenda.
14. Approve Northants CALC as the Council's Internal Auditor for 2022-23. Awaiting invoice, remove from future agenda.
15. Approve renewal of the annual subscription of SNAST NHW. The Council discussed the benefits of renewing the subscription and **Resolved** to approve the renewal of the membership for 2022-23. The Council agreed to ask the Clerk to write to the local Neighbourhood Watch Coordinator and invite her to the next meeting of the Council to see how the Council could better support this important work and improve links with the local police.
16. Finance & Admin.
 - a. Approve bank reconciliation 31 May 2022, separate paper circulated. The Council **Resolved** to approve the bank reconciliation.
 - b. To receive receipts:

- i. NatWest Bank 29 May 2022 interest £TBC. The Clerk reported that there was no bank interest to report as the statement was issue prior to the interest being credited to the account.
- c. To approve payments – those marked * payment has already been made: The Council **Resolved** to approve following payments.

| Chq | Payee | Purpose | VAT | Amount | Powers |
|-------|---------------------------|---|--------|---------|--|
| 1129* | J Taylor | Stimming of Verges 25 April & 25 May 2022 | | £174.94 | Open Spaces Act 1906 ss 9&10 & Public Health Act 1987 s164 |
| 1130 | G Greaves | Clerks June Salary & EXP postage £2.35 | | £251.37 | Local Government (Financial Provisions) Act 1963 s5 |
| 1131 | HMRC | Clerks June PAYE | | £62.20 | Local Government (Financial Provisions) Act 1963 s5 |
| 1132 | Barbara Osborne | Payroll Services Q1 | | £67.50 | Local Government (Financial Provisions) Act 1963 s5 |
| 1133 | NJ Blackwell Gdn Services | Mowing Invoice 099 | £37.96 | £227.86 | Open Spaces Act 1906 ss 9&10 & Public Health Act 1987 s164 |
| 1134 | SNAST NHW | Annual subscription | | £25.00 | Local Government (Financial Provisions) Act 1963 s5 |

17. Resolution to purchase a mobile speeding unit and approve a budget – Cllr Everest Hayes. Deferred to the July meeting.
18. Report from Cllr Hurford on proposals to replace noticeboards in the parish. Cllr Hurford reported that he had received one quotation to provide a new noticeboard and he was seeking two others to bring to the July meeting for a decision.
19. Resolve to appoint a new Energy Supplier – to consider quotations for alternative supplier. Cllr Carter reported that it had not been possible to obtain suitable quotations for the electricity supply due to the current market conditions. The Council's current suppliers are providing a good deal with no standing charges and it had not been possible to find anything any better. Agreed to continue to seek prices once the market has settled down.
20. Telephone Boxes update Cllr Everest Hayes. Deferred to the July meeting.
21. Councillor Reports & Training Requests. Cllr Hurford reported that he is meeting with local gardeners to seek views and ideas to establish an area for wildflowers in the Cemetery. Cllr Hurford will update the Council as soon as he has more information. Cllr Kimbell reported that she had received information from a local resident that they had been instructed by officers of the West Northamptonshire Council not to mow the areas adjacent to Mil Lane/A5. The Clerk will follow this up with Helen Howard, Highways liaison officer. Cllr Carter reported he was undertaking budget monitoring exercise and would report back to the next meeting. Cllr Forster reported that there were several graves suffering from overgrowth of weeds. The Holly Tree in the cemetery is very overgrown and requires cutting back. Cllr Forster suggested a working party be established to undertake regular maintenance of the graves. It was agreed to seek quotations to deal with the Holly Tree in time for the next meeting.
22. Confirm date of next meeting Thursday 21 July 2022. Noted.
23. Close. Meeting closed at 20.37 pm.

Signed:

Date

Chairman